

## HERSTMONCEUX VILLAGE HALL

Management Committee Meeting held on 8<sup>th</sup> June 2015

**1. Attending:-** Joyce Burt ; Karena Mayhew ; Ian Stewart, (Treasurer) ; Chris Thompson ; Mary McBurney (Chairperson) ; Gerald McBurney (Secretary):

**2. Apologies:-** Jo Angear ; Karen Hathaway.

**3. Attending ;** Rhys Clatworthy (Caretaker).

**4. Minutes of meeting** held on 11<sup>th</sup> May 2015 had been circulated and agreed as true record. Signed by Chair who mentioned that Kittal Game had declined an offer to be on the committee in ex-officio capacity.

**5. Matters arising** not on Agenda. (a) Treasurer said that the Quiz evening had raised £492 and donation of £10 giving total income of £502. All agreed this good team effort with particular thanks to those who drummed up support and beavered away during the evening. Generally quiz preferred to running a lucky draw competition. (b) TV licence for possible wifi useage? IS advised not needed. Registered on Line. ?????? (c) Replacement of Archer steamer MM to purchase (d) Karena M had reported on cost of security marking for hall items. Chair wondered if there might be a less expensive process and would make enquiries of the Est. Sx. Crime Prevention Officer.

**6. Hon. Treasurers Report.** May income was £2,238 whilst expenses were £4,213.52. Nearly £2,000 of that was on the sewage pumps,(£1,952). Ian S clarifying with Rhys as to monthly rate of rubbish bin collection. Auditing of accounts still outstanding. Chair said she would again contact auditor. On pumps issue KM asked whether letters had gone out to hall users regarding disposal of wipes. It was confirmed this has been done together with more strident notices in toilets. RC said he will arrange for extra bins to be put out when shows on. Chair had noticed that there were no bins in toilet area that contains baby changing table, it has been mentioned by a younger mum that maybe the lack of larger bin encourages baby-wipes being put down the toilet. MM will get one when purchasing the Archer steamer.

**7. Caretakers Report.** (a)Value of bookings this year stands at £36,640. This slight decrease year on year partly due to wedding cancellation. 2016 bookings

at £26,979 are up on past year. Electricity was £291.94 compared with £329.5 last quarter. (b) After Vitality Day the Bonsai group has booked whole complex for an event. (c) Problems with flooding in small kitchen again. Rhys checking with plumber as to whether the open drain can be sealed off with direct discharge to outside drain. Chair had contacted Robert Shepherd to see if he could suggest an answer. He on holiday but would respond on return. (d) Chris T had noticed smell of burning in Small Hall last week, near door, but not find source. Rhys C had spoken to Playgroup but they had not noticed anything. Query raised as to whether the smell was coming from new dimmer switches? Checks made later in week but no trace of smell. (e) Search still on for extra storage space for HATS.

**8. Access Rd.** Chair had written to Parish Council asking that PC consider taking over responsibility for the road. Chair and Secretary had attended meeting and heard Parish Clerk suggest PC had 4 options. These included taking on responsibility for the car park and / or the village hall itself. Given that part of reason for requesting PC take over road responsibility was possibility of Hall Trustees becoming ultimately financially responsible PC wanted details of hall insurance. The Village Hall Management Committee confirmed that the request to the Parish Council is only for them to remove from the lease responsibility for the access road. They are not being asked to take over the car park (this would involve a complicated 'lease back' of car parking spaces) nor being asked to take on responsibility for the running of the hall. Details of our insurance policies need not be supplied to them.

**9. A.O.B.** (1) Agreed 'work day' for cleaning hall and chairs to be 20<sup>th</sup> August. This include 'blitz' on kitchen, plates need sorting ; and some painting especially kitchen servery wall in lounge. (2) Joyce B reported completing work on 8 chairs, 10 still to be done but now chairs muddled up. Rhys C offered to sort things out. (3) Hopkins Estate Agents have offered to again sponsor £50 of plants for memorial trough. (4) Query as to size of Gardening club memorial which is to go on hall outside wall Karena M to advise Chair. (5) Mary M said she will be absent for next meeting.

**Next Meetings:-13<sup>th</sup> July 2015**

**10<sup>th</sup> August 2015**

