

MINUTES OF THE VILLAGE HALL COMMITTEE MEETING HELD ON MONDAY 10TH SEPTEMBER 2018

PRESENT

Chris Thompson (Chair) Ian Stewart (Treasurer) Sheila Charlton (Secretary) Karena Mayhew Jo Angear Joyce Burt Bryan Naish Nick Porter Rhys Clatworthy

APOLOGIES None

MINUTES OF THE MEETING HELD ON 9TH JULY 2018

The Minutes having been circulated were signed as a true record of that meeting.

MATTERS ARISING

Data Protection Act - Nick and Ruth will be signing their forms and returning them to Rhys.

TREASURER'S REPORT

July	Income	£2876.00	Expenditure	£3651.66
August	Income	£1435.00	Expenditure	£1408.23

Our electricity contract expired on 31st August 2018 and the Treasurer has supplied the end of contract meter readings and await a final bill. It is expected that this will be large as we have been paying just £1.00 for several months.

Water supply now with Castle Water who have taken over from South East Water. The Treasurer has under paid South East Water by £50.00 as they did not put us on a direct debit and give the £50 discount they offered. He will argue this out with them in due course.

Hire charges for the hall will be reviewed in October for increases from 1st January 2019. In the meantime the Treasurer and Rhys will look at the rates as they stand at the moment.

The Treasurer has submitted the grant application for £2,500 to Herstmonceux Prish Council on the basis of either new cooker, new dishwasher or new kitchen fittings for small kitchen. After discussion it was agreed that

* Jo and Karena to draw up new dishwasher instructions to replace the old ones. Joyce would contact a dishwasher engineer to look at ours.

*The cooker to be an agenda item for the October meeting.

* Kitchen fittings - the Treasurer to contact Karen Hathaway regarding the estimate she had given to the committee many months ago.

A new printer/copier has been ordered from Technology box as the old one was passed its prime. All working except the printing of envelopes. This is being worked on by the computer people. The Secretary reported that the Village Information Centre had granted £850.00 towards the cost of the printer. The Treasurer asked the Secretary to write a thank you letter to them.

The Treasurer is still chasing Andrew Phillips for 2017 audited accounts.

CARETAKER'S REPORT

Bookings

We have a new All Girl Swing Band starting to rehearse in the small hall on the last Wednesday of each month.

2018 July/August has shown an increase in bookings by £809 giving us a total for 2018 of £39935.

2019 Value of bookings at the end of August is £35223. This is an increase of £4018 for the two months and £4669 over the same time last year.

Electricity Usage over the last 4 -week period was £115.54 compared to £146.39 in July. (The hall had very little use in August)

Waste disposal - normal collection

CIO

This will be furthered once the audited accounts have been received from Andrew Phillips

FUTURE HALL FEES

This will be an agenda item for the October meeting as mentioned in the Treasurer's Report

EXTEND

After discussing the letter received from Sue Wicks regarding cancellation of two bookings due to the extreme weather conditions recently experienced in England it was agreed by the committee that as a show of good will we would only charge Extend for one of the cancelled bookings. Letter to be sent informing Sue Wicks of our decision.

ALLOCATION OF MONEY FOR FENCING THE PATIO

Rhys Clatworthy Jo Angear Mick Goodsall and Paul Angears had looked at the two sites for discussion viz concrete space outside the french windows (1) and concrete space along the hall (2) (wall from toilets to end of building). A quote had been received for (1) of £630 plus VAT for this area to be freed of concrete and to be grassed plus picket fence together with a small and large gate at a cost of £1200 plus VAT and the other received quote (2) was £880 plus VAT for this area to be freed of concrete and grassed too. It was agreed by the committee that these quotes be accepted and that work be commenced as soon as possible. Left to Secretary to confirm the above details to Angears and Mick Goodsell.

The step from the lounge to (1) area to looked at when work commences.

FUND RAISING QUIZ FRIDAY 12TH OCTOBER 2018

Unfortunately due to ill health Russ at the Brewer cannot be question master and therefore Ian said he would carry out these duties. It was agreed that the cost of the event would be £7.50 per head with drinks to be brought in by attendees (No cash bar). Hot dogs and cakes.

MAINTENANCE TO THE VILLAGE HALL

None at this time.

ANY OTHER BUSINESS

There is to be a Sussex Village & Community Building Conference run by AirS on 3rd October. Secretary asked if she could represent the village hall which was agreed by the committee

SUNDAY 11TH NOVEMBER 2018 - 100 YEARS

As there is to be a cascade of poppies down the side of the village wall for Sunday 11th November it was felt that lighting should be arranged and it was left to Ian to pursue this matter. Also contact to be made with the Fire Brigade as to whether their cherry picker or long ladders could be used.

DATE OF NEXT MEETING

Monday 8th October 2018 starting at 6.00 pm